



Recruiter/HR Generalist Job Ad

NewGen Strategies and Solutions is a management consulting firm with offices nationwide. We work in industries that few think about, but most people rely upon every day. Water, electricity, and solid waste—these services are crucial to our daily lives and the functioning of society. Our vision is to be the consulting company that makes a difference for our clients, employees, and communities. Our core values are: make an impact, foster innovation, expect quality, cultivate community, and be a trusted advisor. Our employees are our most valuable asset - therefore every employee at every level has a voice at NewGen. We are searching for a results-oriented, and people-focused Recruiter/HR Generalist to join our team in our Dallas office. Other qualities desired in the ideal Recruiter/HR Generalist include:

- Excellent written and verbal communication skills
- Takes ownership of all things recruiting and onboarding
- Ability to help create training process and facilitate programs for employees
- Ability to recruit in multiple different states
- Enjoys working with all kinds of people
- Deadline driven and follows through
- Firm believer in professional development of self and others
- Ability to develop relationships
- Intellectually curious
- Collaborative team player
- Can work on multiple assignments at once
- Stays calm in high-stress situations
- Exceptional attention to detail
- Prior knowledge and experience with energy, water or other utility industry beneficial, but not required.
- Knowledge of employment principles, especially laws/regulations regarding recruiting
- Some travel required

If our Recruiter/HR Generalist position sounds like the opportunity for you, please send resume and cover letter to Beth Smith. We look forward to hearing from you!

EEO Statement

NewGen is an equal opportunity employer and complies with all federal, state, and local fair employment practices laws. NewGen strictly prohibits and does not tolerate discrimination against employees, applicants, or any other covered persons because of race, color, religion, creed, national origin or ancestry, gender identity, sexual orientation, marital status, sex (including pregnancy), age, disability, past, current, or prospective service in the uniformed services, or any other characteristic protected under applicable federal, state, or local law.